

**Dr. B.R. AMBEDKAR OPEN UNIVERSITY**

**EXAMINATION BRANCH**

Prof. G. Ram Reddy Marg, Road No.46, Jubilee Hills, Hyderabad-500033

**APPLICATION FORM FOR OBTAINING THE PROVISIONAL CERTIFICATE  
CUM – CONSOLIDATED MARKS MEMORANDUM FOR B.A. / B.COM. / B.Sc.**

**INSTRUCTIONS**

1. As the Original Certificate is not issued till the convocation is held when the Degree is conferred, the Provisional Certificate cum-Consolidated Marks Memorandum will be issued to the Candidate when this Form is submitted to the Controller of Examinations, Dr. B.R.Ambedkar Open University, duly filled in & accompanied by prescribed fee i.e. Rs. 150/- (If the Degree is completed with in 3 academic years), Rs.250/- (If the Degree is completed with in 6 academic years), through D.D drawn in favour of the Registrar, Dr.B.R.Ambedkar Open University, Hyderabad.
2. Xerox copies of Marks Memos should be enclosed to this form.
3. A “**NO DUE CERTIFICATE**” has to be obtained from the Director, Student Services and produce along with this application form without which “Provisional Certificate” – Consolidated marks Memorandum will not be issued.
4. Candidate is instructed to be very careful about the entries to be made in the columns. All entries should be in Candidate’s own handwriting and he/she will be held personally responsible for any incorrect entry made.
5. The name of the candidate with name of the Father given here under should correspond to those mentioned in the qualifying Examination certificate (Eligibility Test/Intermediate or its equivalent Examination).

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1. Name of the Candidate  
(in CAPITAL letters) :
  2. Father’s Name  
(in CAPITAL letters) :
  3. Full Admission No./  
Hall Ticket No. :
  4. Name of the Course,  
Month and Year of  
Completion Of Degree :
  5. Medium : English/Telugu/Urdu
  6. Modern Indian Language :
  7. Full Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pin code No. \_\_\_\_\_
  8. Fee Particulars: D.D No. \_\_\_\_\_ Dated \_\_\_\_\_ Amount paid  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) (D.D drawn in favour of the Registrar,  
Dr.B.R.Ambedkar Open University, Hyderabad)
  9. Please enclose Xerox copy of the qualifying examination (eg. Intermediate/ET) through which you have been granted admission to the undergraduate programme.
  10. Details of Examination passed B.A./B.Com. /B.Sc., (3UGC). Please enclose Xerox Copies of memorandum of marks.

**A. I Year**

Sl No.	Name of the Subject/Paper	Month and Year of passing	Marks secured
1.			
2.			
3.			
4.			
5.			
6.			
<b>TOTAL</b>			

**B. II Year**

Sl No.	Name of the Subject/Paper	THEORY PAPERS		PRACTICAL PAPERS	
		Month & Year Passing	Marks Secured	Month & Year Passing	Marks Secured
1.					
2.					
3.					
4.					
5.					
6.					
<b>TOTAL</b>				<b>TOTAL</b>	

**C. III Year**

Sl No.	Name of the Subject/Paper	THEORY PAPERS		PRACTICAL PAPERS	
		Month & Year Passing	Marks Secured	Month & Year Passing	Marks Secured
1.					
2.					
3.					
4.					
5.					
6.					
<b>TOTAL</b>				<b>TOTAL</b>	

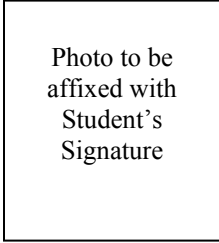
11. Total marks I Year + II Year + III Year \_\_\_\_\_  
(Theory & Practical)

Date:  
Station:

Full Signature of the Candidate

**DECLARATION BY THE STUDENT**

1. I \_\_\_\_\_  
S/o \_\_\_\_\_  
Admission No. \_\_\_\_\_  
was a student of this University.



2. I paid all the fees payable to the University.
3. I declare that all the entries made in the application form are true and I will be held personally responsible for any incorrect entry made.

Place:

Date:

Signature of the Candidate

**CERTIFICATE TO BE ISSUED BY THE DIRECTOR  
(STUDENT SERVICES BRANCH)**

1. The information furnished by the student in the above declaration is true/correct
2. He/She has paid all the dues and there is no objection to issue the provisional-Cum-Consolidated Marks Memorandum.
3. Objections if any \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature

Official Seal